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Good IT Skills Including Knowledge Of Excel, Word And Outlook. Logical And Methodical Approach To Working. Ability To Work On Own And As Part Of A Team. Clear Understanding Of All Relevant Legal Obligations And Data Protection Rules. ACADEMIC QUALIFICATIONS Sparkbrook University 2008 - 2010 BA (Hons) Business Administration Jan 2th, 2024

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Hotel Receptionist At The Ritz Group, Manhattan May 2017 - February 2019
Maintained A 95% Score In Positive Guest Review Feedback For The Last 24 Months.
Meeting And Greeting Guests In The Lobby Before Checking Them In Assist Guests
With Flight Bookings And In-city Transportation Where Needed Record Daily
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